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Detailed Regulations of the Japan Society for Reproductive Medicine

Chapter 1 Blocks

Article 1 The Society shall govern its members in the following blocks.

Hokkaido block: Hokkaido

Tohoku block: Aomori, Iwate, Miyagi, Akita, Yamagata, and Fukushima

Kanto block: Ibaraki, Tochigi, Gunma, Saitama, Chiba, Tokyo, Kanagawa, Niigata, and Yamanashi

Chubu block: Nagano, Gifu, Shizuoka, Aichi, and Mie

Hokuriku block: Toyama, Ishikawa, and Fukui

Kansai block: Shiga, Kyoto, Osaka, Hyogo, Nara, and Wakayama

Chugoku/Shikoku block: Tottori, Shimane, Okayama, Hiroshima, Yamaguchi, Tokushima, Kagawa, Ehime, and Kochi

Kyushu and Okinawa block: Fukuoka, Saga, Nagasaki, Kumamoto, Oita, Miyazaki, Kagoshima, and Okinawa

Article 2 The affairs of foreign members shall be conducted at the principal office of the organization.

Article 3 Each block may conduct its own business in order to achieve the objectives of the Society.

Article 4 Each block shall have one block board member.

Article 5 The Chairperson of the Executive Board shall appoint a block board member upon the recommendation of each block and with the approval of the Executive Board.

Article 6 The block board member shall oversee the operations of the block. In addition, the block board member may hold a general meeting of the block as necessary to hear opinions on important matters concerning the business of the block.

Article 7 Each block may establish its own rules and regulations to the extent that they do not

conflict with the Articles of Incorporation and other rules and regulations of this organization.

Article 8 In principle, the office of each block shall be located in a set location.

Chapter 2 Academic Conference and Academic Conference Chairperson and Academic Conference Chairperson Elect

Article 9 In principle, the academic conference as stipulated in Article 4 of the Articles of Incorporation shall be held once a year in autumn.

Article 10 Those who participate in the academic conference must be members of the Society. However, this does not apply to those who have been specifically invited or permitted by the academic conference president.

Article 11 The Society shall appoint one academic conference Chairperson and one academic conference Chairperson elect.

Article 12 The academic conference Chairperson shall preside over the academic conference and supervise the academic activities of the Society.
The academic conference Chairperson elect shall assist the academic conference Chairperson.

Article 13 The Executive Board shall nominate a candidate for the position of the academic conference Chairperson elect, who shall be decided by a resolution of the general meeting of members.

2 In the event that the academic conference Chairperson or the academic conference Chairperson elect resigns in the middle of his/her term of office, the Executive Board shall recommend a candidate for the position, and the decision may be made by a resolution of the general meeting of members.

Article 14 The term of office of the academic conference Chairperson shall expire at the end of the academic conference that he or she presides over. The academic conference Chairperson elect shall automatically become the academic conference Chairperson at the end of the academic conference.

Article 15 The academic conference Chairperson and the academic conference Chairperson elect, if not a member of the Executive Board, may attend meetings of the Executive Board

(including meetings of the board of executive board members) and express his/her opinions during his/her term of office.

Chapter 3 Journal

Article 16 The Society shall publish Journal of Japan Society for Reproductive Medicine three times a year and the Reproductive Medicine and Biology (“RMB”) as on-line journal, as its official journal and English journal (below, the "journal"), respectively, as stipulated in Article 4 of the Articles of Incorporation. In addition, an academic encouragement award may be given to outstanding papers.

Article 17 The journal shall be distributed free of charge to members.

Article 18 Non-members may receive the journal if they pay the following subscription fee in advance. The subscription fee (annual fee) is 9,000 yen.

Article 19 Rules for contributions to the journal and publication fees shall be determined separately.

Chapter 4 Members

Article 20 Members who wish to join the Society (general members and donors) shall fill out the prescribed application form and submit it to the principal office of the organization together with the membership fee for the current year.

Article 21 general members shall be physicians, veterinarians, researchers, or medical practitioners with knowledge or experience in diagnosis and treatment related to reproductive medicine who agree with the objectives of the organization and have joined. Donors are those who join and register to express their approval and support for the business of the Society.

Article 22 Members shall have the following obligations.

1. Cooperate in achieving the objectives of the Society
2. Pay the prescribed membership fee (except for honorary members)

Article 23 general members shall have the following rights.

1. Attend the general meeting of members and express their opinions

2. Participate in academic conferences and submit abstracts
3. Submit academic papers to the journal
4. Receive free distribution of the journal

Article 24 Donors shall have the following rights.

1. Receive free distribution of the journal

Article 25 The membership fee of this organization shall be as follows.

(1) General members

1) Physicians (persons who have a national qualification as a physician and have knowledge or experience in diagnosis and treatment related to reproductive medicine)

Annual fee: 12,000 yen

2) Veterinarians (those who have a national qualification as a veterinarian), researchers, persons engaged in medical treatment other than doctors, and others

Annual fee: 10,000 yen

(2) Donors

Annual fee for corporations: 100,000 yen per membership, 1 unit or more

Annual fee for individuals: 10,000 yen per membership, 1 unit or more

2 The annual membership fee shall be paid to the principal office of the organization by December 31 of the current fiscal year.

Article 26 When expelling a member in accordance with Article 9 of the Articles of Incorporation, the Chairperson must obtain the opinion of the block board member to which the member belongs, consult with the Executive Board, and obtain the approval of the general meeting of members.

Article 27 Permission for admission or withdrawal from membership and expulsion from membership shall be notified directly to the individual.

Article 28 Candidates for honorary members shall be recommended to the Chairperson by the board member or the block board member, and the Chairperson shall seek the approval of the Executive Board and then a resolution of the general meeting of members.

Article 29 Those to be recommended as honorary members shall be general members who are 65 years of age or older, and must meet at least three of the following conditions.

1. Those who have made significant contributions to the development of the Society

2. Those who have presented outstanding achievements in the academic conferences of the Society

3. Those who have served as a delegate, board member, or auditor and supervisor of the Society for a total of 15 years or more

4. Those who have been appointed as the Chairperson, Vice Chairperson, or Academic Conference Chairperson of the Society.

2 The term "the Society" in Paragraph 1 shall include the Japan Society for Reproductive Medicine (before the name change: Japanese Society for Fertility and Sterility).

3 The term "delegates" in Paragraph 1, Item 3 of this Article and Article 30 shall include the councilors of the Articles of Incorporation of the organization mentioned in the preceding paragraph.

Article 30 People other than members of the Society (including foreign nationals) who have made significant contributions to the development of the Society or who have outstanding achievements in related academic fields may be recommended as honorary members in accordance with Article 28 of the Detailed Regulations.

Article 31 Honorary members may attend and express their opinions at the Executive Board meetings (including meetings of the board of standing board members) and the general meeting of members.

Article 32 Members who are 65 years of age or older and who have been delegates or branch councilors of the Japan Society for Reproductive Medicine (before the name change: Japanese Society for Infertility Research) for 8 years or more may be recommended as distinguished members. Distinguished members shall be recommended to the Chairperson by the block board member, and shall be granted the title by the Chairperson after resolution by the Executive Board and the general meeting of members.

Chapter 5 Officers and Delegates

Article 33 The election of board members and auditors and supervisors shall be held every two years at the ordinary general meeting of members held in June.

Article 34 The selection of officers and delegates shall be in accordance with the Articles of Incorporation and the regulations separately established.

Article 35 The Chairperson shall be elected by the Executive Board in accordance with Article 27 of the Articles of Incorporation, but the term of office of the Chairperson shall not exceed a total of two terms.

Chapter 6 Standing board members and Board of Standing board members

Article 36 The standing board members shall be responsible for the day-to-day operations of the Society, including general affairs, accounting, editing, external relations, academics, public relations, future planning, the qualification system for reproductive health professionals, ethics, and social insurance.

Article 37 The Chairperson, Vice Chairpersons, and standing board members shall organize a board of standing board members, and may act on behalf of the Executive Board to the extent that they are delegated by resolution of the Executive Board, except for matters stipulated in laws and regulations or the Articles of Incorporation.

Article 38 The Executive Board shall meet once a year, or whenever the Chairperson deems it necessary, and shall be chaired by the Chairperson.

Article 39 The agenda of a meeting of the board of standing board members cannot be decided unless two-thirds or more of the members are present. However, those who have expressed their intention in writing in advance shall be deemed to be present.

Article 40 Except as otherwise provided, a majority of those present at a meeting of the board of standing board members shall decide the agenda, and in the case of a tie vote, the chairperson shall decide.

Chapter 7 Secretaries, Academic Conference Secretaries, and the Secretary Committee

Article 41 The Society shall have a few secretaries for the purpose of smooth management of the affairs of the Society. The secretary committee shall consist of one head secretary and one to three vice secretaries, as recommended by the Chairperson, with the approval of the Executive Board.

Article 42 The head secretary shall be appointed by the Chairperson with the approval of the Executive Board.

Article 43 The head secretary shall be responsible for the operations of the Society, including general affairs, accounting, editing, external relations, academics, public relations, future planning, the qualification system for reproductive health professionals, ethics, and social insurance, and will assist the standing board members in their respective duties to carry out daily operations.

Article 44 The Society may appoint a few academic conference secretaries for running the general meeting of members and academic conferences. The Chairperson shall appoint academic conference secretaries upon recommendation of the academic conference Chairperson.

Article 45 The secretaries and academic conference secretaries may form an secretary committee to respond to the advice of the Chairperson and to discuss and plan the running of the Society.

Article 46 The secretary committee meetings shall be convened by the head secretary as necessary and shall be presided over by the head secretary.

Article 47 The secretaries and academic conference secretaries may attend meetings of the Executive Board (including meetings of the standing Executive Board) as necessary.

Article 48 The term of office of the secretary shall be two years, and this does not preclude reappointment. After the expiration of the term of office, the secretary must continue to perform his or her duties until his or her successor is appointed.

Article 49 The term of office of the academic conference secretary shall be the same as the term of office of the academic conference Chairperson.

Chapter 8 Advisors

Article 50 The Society may appoint a few advisors for the purpose of smooth management of the affairs of the Society. Advisors shall advise the Chairperson on the overall running of the Society.

Article 51 Advisors shall be appointed by the Executive Board from among general members or

experts who are not regular members.

Article 52 The term of office of advisors shall be two years, and this does not preclude reappointment.

Article 53 Advisors may attend Executive Board meetings (including meetings of the board of standing board members) at the request of the Executive Board, and may express opinions and give advice. However, they shall not have voting rights.

Chapter 9 Specially Appointed Board Members

Article 54 The Society may appoint a few specially appointed board members for the purpose of smooth management of the affairs of the Society. Advisors shall advise the Chairperson on the overall running of the Society.

Article 55 Advisors shall be appointed by the Executive Board from among general members or experts who are not regular members.

Article 56 The term of office of specially appointed board members shall be the same as the term of office of officers in principle, and this does not preclude reappointment.

Article 57 Advisors may attend Executive Board meetings (including meetings of the board of standing board members) at the request of the Executive Board, and may express opinions and give advice. However, they shall not have voting rights.

Chapter 10 Secretariat Councilor

Article 58 The Society may appoint a secretariat councilor for the purpose of smooth management of the affairs of the secretariat prescribed in Article 40 of the Article of Incorporation. The secretariat counselor shall advise the Chairperson on the overall operations of the secretariat.

Article 59 Advisors shall be appointed by the Executive Board from among general members or experts who are not regular members.

Article 60 The term of office of the secretariat councilor shall be two years, and this does not

preclude reappointment.

Article 61 Advisors may attend Executive Board meetings (including meetings of the board of standing board members) at the request of the Executive Board, and may express opinions and give advice. However, they shall not have voting rights.

Chapter 11 Committees

Article 62 The following committees may be established with the approval of the Executive Board in order to achieve the objectives of Article 3 of the Articles of Incorporation, to execute the operations in Article 4 of the Articles of Incorporation, and for the executive board members to execute the duties of the Society as stipulated in Article 36.

1. General Affairs Committee
2. Accounting Committee
3. Editorial Committee
4. External Relations Committee
5. Academics Committee
6. Public Relations and Diversity Review Committee
7. Future Planning Review Committee
8. Social Insurance Committee
9. Reproductive Health Workers Qualification System Committee
10. Ethics Committee
11. Conflict of Interest Committee
12. Terminology Committee
13. Academics Committee Steering Committee

Article 63 Matters related to the operation of the committees shall be in accordance with the rules separately established.

Chapter 12 Executive Board and General Meeting of Members

Article 64 In principle, the general meeting of members and the Executive Board shall be convened by the Chairperson at the time of the academic conference and within three months after the end of the fiscal year, and the Executive Board meeting as stipulated in Article 33 of the Articles of Incorporation shall be convened in March before the end of the fiscal year.

Chapter 13 Miscellaneous Provisions

Article 65 Amendments to these Detailed Rules shall be made by resolution of the Executive Board.

Supplementary Provisions

These Detailed Regulations shall come into force as of the date of registration of the incorporation of a general corporation as provided for in Article 106, paragraph 1 of the Act on General Incorporated Associations and General Incorporated Foundations and the Act on Arrangement, etc., of Relevant Acts Incidental to the Enforcement of the Act on the Authorization of Public Interest Incorporated Associations and Public Interest Incorporated Foundations, as replaced and applied mutatis mutandis pursuant to Article 121, paragraph 1 of said Act.

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